

THE CITY OF CRANSTON

RESOLUTION OF THE CITY COUNCIL
ADOPTION OF CITY COUNCIL RULES FOR THE 2023-2024 TERM

No. 2023-16

Passed:

* As Amended April 24, 2023


Jessica M. Marino, Council President

WHEREAS, The City the of Cranston

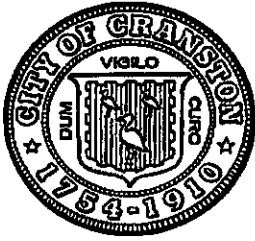
- City Council Rules are essential to the orderly process of facilitating and conducting City Council business; and
- The attached City Council Rules for the 2023-2024 term have been considered by the City Council and are deemed to be acceptable to effectuating the orderly process of facilitating and conducting City Council business; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Honorable Cranston City Council:

1. The City Council Rules for the 2023-2024 Term are hereby adopted in all respects as to the intended purposes stated there in and in all other respects as so stated therein.

Sponsored by Council President Marino

Referred to Rules Committee March 13, 2023



Cranston City Council Rules 2023-2024

Section 1: Term and Effect of the City Council Rules

These Rules are effective during this 2023-2024 Term¹ of the Cranston City Council (hereinafter "Council") now serving and so constituted.

Section 2: Officers of the City Council; Presiding Officer - Duties/Authority

Officers of the Council. The officers of the City Council shall be the City Council President (hereinafter "President") and City Council Vice-President.

Presiding Officer. The President is the presiding officer for all meetings of the Council. In this capacity, the President shall chair² all Council meetings and exercise all the authority granted to the President by these Rules, the Cranston City Charter, the Code of Ordinances for the City of Cranston and any applicable general law of the State of Rhode Island. In the absence of the President, the Vice-President shall preside over and be the chair of the Council meetings and exercise that authority granted to the President. In the event that the office of the President, from any cause arising, shall become vacant for the balance of the Term, the Vice-President shall become President. If at any Council meeting both the President and Vice-President are absent and a quorum³ of the Council is present, the Council shall elect, by majority vote of the members present, a presiding officer for the purpose of conducting the docketed business of that meeting.

Duties/Authority of the Presiding Officer. The President shall:

- A. Preserve decorum and order.
- B. Speak on points of order in preference to other members as well as decide all points of order subject to an appeal to the Parliamentarian or to the Council by any member on a motion made and seconded. No other business shall be in order until the question on appeal is decided by a majority vote of the members present.

¹ The Term of the Council is from January 2, 2023 until a new Council shall be legally constituted, sworn in and seated in accord with the Charter and following the general election scheduled to occur in November 2024.

² For purposes of meeting governance, the terms "President", "presiding officer" and "chair" shall be given the same meaning and effect.

³ A "quorum" is any five (5) members of the Council. For standing committees and special committees of the Council a simple majority of committee members so assigned shall be a quorum.

- C. Distinctly put all questions to the Council membership then present and decide all votes. The “yeas” and “nays”⁴ of the members of the Council shall be recorded by the City Clerk (hereinafter “Clerk”) and entered on the record using a roll call vote by Ward in ascending order followed by the Vice-President and the President.
- D. Decide the docketed items of business to be brought before the Council where such determination is not otherwise made by law, Charter or Ordinance. Notwithstanding, each Council member shall have the right the present information in the “council member communications” section of a docket.
- E. Call all special, emergency, and workshop meetings of the Council as well as all joint meetings with other public bodies of the City such as the School Committee.
- F. Set the time and place of Council meetings.
- G. Decide to adjust the order of any Docket or Agenda unless an objection is raised. If so raised, the order may only be adjusted by the assent of a majority of Council members present.
- H. Make appointments to boards, commissions, authorities, ad hoc committees or any other body, that do not otherwise require a vote of the Council, to which the Council may have a right of appointment. Not more than two (2) council members may be appointed per body.

Section 3: Meetings; Docket; Public Participation; Open Meetings Act

Meetings. It is preferable that the Council convene in Council Chambers for meetings; however, based on necessity, exigent circumstances, convenience or unforeseen circumstances the President shall determine the time and place of meetings. In general, and in accord with the Cranston City Charter, the Council shall meet on the fourth Monday of each month at 7:00 p.m. for its Regular Monthly Meeting, unless set forth differently in the approved Council meeting schedule or unless changed subsequently. Members of the public may consult the City’s website for current meeting information. No meeting of the Council shall recess later than 11:00 p.m., unless there is a majority vote to extend the meeting in half-hour increments.

Docket⁵ Generally. The Council Docket shall set forth the items of business before the Council for its consideration at any Council meeting. The order of business for the Regular Monthly Meeting Agenda is set forth in the attached Exhibit A to these Rules. The order of business of any special, emergency or other meeting of the Council may be determined by the President, but in all material aspects follow the format of the Monthly Meeting Agenda.

⁴ The terms “yea” and “nay”, respectively, are given the plain meaning of “yes” and “no”, respectively. When voting, Council members are free to use the terms interchangeably as they so choose.

⁵ The term Docket and Agenda have the same meaning and may be used interchangeably.

Docket Preparation and Content. For the benefit of all⁶, the Clerk, with the assistance and approval of the President, shall prepare, cause to be printed (or otherwise produced) and publish a Docket on which there shall be a definite, summary statement of all business items to be considered by the Council at all meetings including, but not limited to ordinances, resolutions, and orders. Any Council member may add an item to the Docket by providing timely notice to the Clerk in accord with these Rules. The Clerk shall maintain a record of all business acted upon by the Council and only business contained on the Docket shall appear. The Council Docket shall be prepared and be available by 4:30 p.m. on the 3rd full business day prior to a Council Meeting. For example, the Docket shall be published by 4:30 p.m. on Thursday before the next Monday meeting of the Council.

Prior to any Council meeting, all proposed ordinances must be reviewed by the City Solicitor (hereinafter “Solicitor”) and Legal Counsel to the City Council (hereinafter “Legal Counsel”) as to legal form and substance as well as legal compliance with the Charter, Code of Ordinances and state and federal law, if applicable. In addition, Legal Counsel shall review all resolutions and any other proposed legislative enactment as to legal form and substance as well as legal compliance with the Charter, Code of Ordinances and state and federal law, if applicable.

Docket Item Submission Deadline. Submission of new business and other business items by Council members must be done no later than 4:00 p.m. on the sixth (6th) business day prior to the filing deadline⁷.

Obligation of Council Members for Docket Content. Every member of the Council has an obligation to read and understand the contents of the Docket and its addenda prior to a Council meeting. Questions and concerns of a non-dispositive and/or non-substantive nature should be addressed to the President or his or her designee on a particular subject during normal business hours of the days leading up to a meeting date. The President may rule Council members out of order during any meeting if they continually demonstrate evidence of failure to read or familiarize themselves with the information and contents of the Docket and addenda materials provided.

Public Participation. The Council recognizes the importance of public participation in business items on the Council Docket. For this reason, the Dockets for the Regular Monthly Meeting provides for participation. Such participation is not always permitted, however. For example, the public is not permitted to participate in Executive Session matters and may not be permitted to participate in a workshop meeting of the Council.

The public’s participation is subject to the Council Rules section concerning meeting Order, Decorum, Debate and Voting. Members of the public must state their name and address for the record, be recognized by the President and comply with the Rules on Order and Decorum.

⁶ Members of the public, members of City departments and Council members.

⁷ The “filing deadline” is that date required by the Open Meetings Act for the submission, posting and publication of a Docket or Agenda by the Clerk. The OMA requires a minimum of 48 hours before a Council meeting for the posting and publication of a Docket.

Open Meetings. All aspects of any Council meeting is governed exclusively by R.I. Gen. Laws § 42-46-1 et seq., the so-called “Open Meetings Act” (herein referred to as the “OMA”). In an instance where there may be a conflict between the OMA and any Charter or Code provision, the OMA is controlling.

Section 4: Committees of the Council; Committee Assignments

Standing Committees of the Council. The following are the standing committees of the Council: Finance; Public Works; Safety Services/Licenses; Ordinance; Claims. These committees shall meet at least once monthly as City or Council business may so require.

Standing Committees – Generally.

The President shall appoint all committee members from the City Council membership and designate the chair and vice-chair of each committee. The presiding officer at committee meetings is the chair, unless absent, at which time the vice-chair shall preside. If the vice-chair is absent, then the majority of those member present shall select a presiding officer for that meeting only, subject to the presence of a quorum.

Each committee shall seat five (5) or seven (7) members of the Council with two (2) members of the minority party seated on each committee. The President shall be a member ex-officio of all committees and shall be entitled to vote on all matters before the committee. The schedule of meetings shall be established by the chair of each committee with the approval of the President.

Special meetings of a committee may be called by the chair or three members of that committee upon notice given in accord with the Charter and the OMA. The docket with hyperlinks to committee business shall be emailed to all members at the time of meeting publication.

The presiding officer has discretion to limit the remarks of a member of the public to four (4) minutes per docketed item. The presiding officer is authorized to preserve order and decorum (see Section 5 infra) among committee members and anyone else present in Council Chambers.

In addition to the general scope of matters assigned to standing committees, such committees, on the initiative of the chair or at the request of a majority of the Council as a whole, and with the approval of the President may make special and specific inquiry into matters before it or into matters generally within the scope of that committee’s responsibility.

Finance Committee. Any matter related to the finances of the City introduced as new business and docketed on a City Council Docket, including but not limited to financial reports presented to the Council, any and all matter of indebtedness, revenue and expenditures of the City - shall be referred to the Finance Committee.

Public Works Committee. Any matter related to public works in the City introduced as new business and docketed on a City Council Docket, including but not limited to: the setting and maintenance of poles on highways and bridges; the sewer system; public conveyances or to the setting, location and maintenance of street lights; all contracts for lighting the public streets, parks and any other public area of the City; construction, maintenance and repair of City property; parks, recreation and civic affairs; the erection and location of buildings designated by ordinance - shall be referred to the Public Works Committee.

Safety Services and Licenses. Any matter related to public safety and licenses introduced as new business and docketed on a City Council Docket, including but not limited to: the management, control, care, maintenance and direction of the fire department and fire department equipment; the location of street hydrants and fire alarm signals; the storage and transportation of petroleum products, hydrocarbons, and other explosives; the management, control care and maintenance of the police department; all licensing matters related to the Council sitting as a board of license commissioners over which they have control and/or jurisdiction – shall be referred to the Safety Services and Licenses Committee.

Ordinance Committee. Any matter related to a legislative enactment of the Council introduced as new business and docketed on a City Council Docket, including but not limited to: any new or amended ordinance; resolutions; traffic signals and street signage; any new matter of Council business not otherwise assigned to a standing or special committee - shall be referred to the Ordinance Committee.

Claims Committee. Any matter related to a legal claim introduced as new business and docketed on a City Council Docket, including but not limited to: any legal claim for any cause of action made against the City - shall be referred to the Committee on Claims.

Committee Dockets.

All provisions of Section 3 herein shall apply to Dockets; however, the order of committee business for each standing committee Docket is set forth in the attached Exhibit B to these Rules.

Miscellaneous. Council members may be assigned to standing committees, special committees or to outside or joint committees by the President (i.e., the School Building Committee). Council members assigned or appointed to committees shall maintain an active interest the subject matter of the assignment or appointment and shall be ready to advise the Council at any time on matters relating to that committee. The President shall have the authority to remove and replace any committee member who fails to be present at committee meetings and/or who fails to attend to or actively participate in committee business. The President may appoint a special committee of the Council, subject to these Rules, for limited purpose and for a limited duration.

All debate, motions and voting is governed by Section 6 herein. Notwithstanding, and assuming a quorum of a committee is present and voting on a matter, and the vote on the matter has the majority of members voting in the affirmative, then the matter will be reported out by the

chair to the full Council for its consideration with a recommendation of “passage”. Matters recommended for passage, including the budget, shall be considered by the full Council as amended and passed by the committee. In addition, assuming a quorum of a committee is present and voting on a matter, and the vote on the matter has the majority of members voting in the negative, or results in a tie vote, then the matter will be reported out in the minutes of the committee that the matter has been voted in the negative or tie vote, and the matter will be placed on the Council Docket for informational purposes only and no vote will be taken by the full Council. Any matter that fails passage in committee, is ineligible for re-introduction as new business, unless there is substantial change and for a period of one (1) year.

Section 5: Order and Decorum of Meetings

Order and Decorum. Unless invited by the presiding officer, no person shall be allowed inside the rail of the Council Chamber, at the tables adjacent to the rail or on the rostrum during a Council or committee meeting with the exception of Council members, members of the administration, department heads, the Clerk, the contractor engaged to provide media services to the Council, Council Budget Analyst, and Legal Counsel. Public media may be assigned designated space by the presiding officer. The President shall determine seat assignments for Council members and all others inside the rail of Chambers.

Disruptive behavior in Council Chambers during a meeting is prohibited. The use of cell phones or other electronic devices in a manner that is audible and disturbing to others is also prohibited. Any conversations in chambers during a meeting should be kept to a respectful tone so as to not disturb or disrupt the proceedings. The presiding officer shall warn those who are disruptive or otherwise disturbing the proceedings to be respectful and considerate of those attending to the business of the meeting. If such behavior continues and is unyielding to the presiding officer’s admonishment, then the presiding officer may order those engaged in the unacceptable behavior to be removed.

The President is empowered to enforce order and decorum during Council meetings so as to ensure the efficient and orderly flow of business and to ensure civility in the proceedings.

Section 6: Debate; Motions; Voting

Debate.

The presiding officer shall have the right to call for a motion before debate begins on a docketed items or to simply close public comment on the item and commence discussion among the Council members. Once public comment is closed and the Council has commenced debate or discussion on a docketed item, the right to speak is reserved for Council members only.

Any Council member desiring to speak shall address the presiding officer, and after being recognized shall speak uninterrupted unless there is a call to order. The member’s remarks shall be confined to the motion or business items under consideration and the member shall avoid personalities. In committee, committee members shall speak on a docketed item before non-

committee members and members of the public, who shall have the right to speak after all Council members.

No Council member shall speak more than once on the same motion or item until all other members have had the opportunity to do so. There shall be no conversation among the members while another Council member is speaking, while a roll call is being taken, while any paper is being read, or while a question is being stated by the Chair.

For any item that is scheduled for a final vote, the Council may accept “new” or “revised” documentation for consideration at any Council meeting only by approval of a majority of the Council members present and only if there is no material change to the question or item before the Council so as to trigger additional legal requirements being met such as re-advertising.

Motions.

It is intended that Robert’s Rules of Order be authoritative and serve as a guide to motions. However, it is also important that Robert’s Rules be liberally construed to effectuate the business before the Council without losing their effect. For this reason, the Council recognizes the following as to motions:

1. The *order of precedence of motions* shall be as follows:

- a. Take a recess
- b. Raise a question of privilege
- c. Lay on table
- d. Suspend the rules
- e. Previous question
- f. Limit or extend limits of debate
- g. Postpone to a certain time
- h. Commit or refer
- i. Amend
- j. Postpone indefinitely
- k. Main motion

The highest in rank being at the head of the list and lowest in rank at the end of the list. When any of them is immediately pending, the motion before it on said list is in order and shall be acted upon first, and those below are out of order.

2. The following motions shall be *undebatable*:

- a. To adjourn
- b. Take a recess (when privileged)
- c. Raise a question of privilege
- d. Lay on the table

- e. Suspend the rules
- f. Previous questions
- g. Limit or extend limits of debate
- h. Motion to move the question (call for a vote)

3. The following motions only can be *amended*:

- a. Take a recess
- b. Postpone to a certain time
- c. Commit or refer
- d. Amend
- e. Main motion

Subject to the procedural motion as to debate on a main motion and any amendment thereto, the President may call for a vote at any time after all Council members have been heard on a main motion.

Voting.

As a demonstration of a Council member's fiduciary duties, actions must be always performed in good faith and in good care as an ordinary, prudent person would exercise. After a roll call vote is ordered, the roll call vote shall not be interrupted, delayed, or stopped by the presiding officer or any member of the Council for any reason whatsoever. In case of a tie vote, the motion fails. No main motion shall be debated or called for vote until it is seconded. In committee, only committee members may vote.

Council members may vote "yea/yes", "nay/no", abstain⁸ or recuse. An abstention is a refusal to vote and the vote shall not constitute "yea" or "nay". Recusals are addressed later in these Rules.

Any motion may be withdrawn by the maker at any time before taking of a vote thereon, or before an amendment is made to said motion. The effect of the withdrawal removes the motion from consideration, the second to the motion is moot and the second does not require withdrawal.

Reconsideration of a Vote. When a vote has passed, it shall be in order for any member voting with the majority to move a reconsideration thereof at the same meeting, or to give notice in writing of his or her intention to move a reconsideration at the next regular meeting, provided, however, that the presiding officer shall not entertain any motion until the motion to reconsider has been acted upon. When such notice of an intention to reconsider has been given, the Clerk shall retain possession of the papers until the next meeting, and no subsequent motion to reconsider the vote passed shall be in order at the same meeting, unless upon a withdrawal of the notice, and when a motion to reconsider has been decided, that vote shall not be reconsidered. Any resolution or ordinance may come only once before the Council for reconsideration.

⁸ To abstain means to refrain from voting, and, as a consequence, there can be no such thing as an "abstention vote".

Recusal. It shall be the individual Council member's obligation to recognize when he or she has a conflict of interest or any other reason why he or she should or may vote to Recuse. Any recusal from a vote on any motion or business item before the Council requires the recusing Council member(s) to fill out a recusal form and to provide it to the Clerk for filing with a copy to the Ethics Commission.

Members may also have additional responsibilities under state law in regard to recusals and conflicts of interest. Members are encouraged to fully inform themselves by consulting R.I. Gen. Laws § 36-14-1 et seq. for state law regarding the Code of Ethics and the Rhode Island Code Regulations for the regulations of the Rhode Island Ethics Commission.

Section 6: Miscellaneous

Executive Sessions and Privileged Communications, Generally. Whether in Executive Session or in a direct communication to Council members, no Council member shall disseminate any communication, oral or written, designated in any fashion as "privileged", except to Legal Counsel or a Solicitor, or an outside attorney hired by the City. Privilege may exist between the Counsel and non-members of the legal community in certain circumstances. All such information is privileged. Additional protections from disclosure apply as in the case of attorney-client privileged communication or attorney work product. Any of the foregoing privileges, may only be waived by consent of all Council members at a meeting of the Council, or if the Council has been ordered by a court of competent jurisdiction to reveal such privileged information. Any violation of this paragraph shall be referred to the full Council for action in accord with the Charter, Code or state law.

Rules Amendments. These Rules may be amended or suspended by a majority vote of the Council.

Robert's Rules of Order. Robert's Rules of Order shall be authoritative and serve as a guide for the Parliamentarian and the Council on all matters in connection with the Council Rules, including conflicts, and, where appropriate, to effectuate the intent of the Council Rules, may be liberally construed to effectuate the business before the Council without losing their effect.

Parliamentarian. The Legal Counsel sitting with the Council at a Council meeting shall also serve as parliamentarian.

Council Member Absence. Any Council member who expects to be absent from any Council meeting (committee or regular) shall notify the President, committee chair and Clerk as soon as possible upon knowledge that they will be unable to attend.

Sponsors of Legislation. Any Council member may request of the President that their name be removed or added as a sponsor of any ordinance or resolution at any time before its final passage. An ordinance must have at least one sponsor in order for the ordinance to be considered for passage, subject to the provisions of the Charter. Notwithstanding, a member of

the public owning property in the City shall have an absolute right to petition the Council for a zone change with or without sponsorship by a member of the Council or the Mayor.



Aniece German, Ward 2
John P. Donegan, Ward 3
Richard D. Campopiano, Ward 4
Christopher G. Paplauskas, Ward 5
Matthew R. Reilly, Ward 6

AGENDA

MONDAY, DATE, 2023 at 7:00 P.M.

Those participating by telephone who wish to speak during the public hearing are asked to press *9 to “raise hand” to be recognized by the Council President. Those participating via the web may utilize the “raise hand” button.

Youtube Live Stream

This meeting will be live streamed on YouTube. Click the link below to view the meeting. You will only be able to observe the proceedings. You will not be able to participate.
<https://www.youtube.com/channel/UCtE9vwA1B1PQHuftrNPcZjg>.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES *(Votes may be taken)*

V. PUBLIC ACKNOWLEDGEMENTS AND COMMENDATIONS

VI. PUBLIC HEARINGS AND PUBLIC COMMENT *(Votes may be taken)*

Public hearings are limited to the docketed subject matters. Public comment may be permitted and will be subject to time limitations. Such hearings and comment do not include the introduction of new matters before the Council (see Section **XVI** herein).

Written public comment is accepted and may be submitted via email to the Council before the meeting at <https://www.cranstonri.gov/city-council-contact-form/> no later than 4:00 PM on the Friday before the Council meeting (Friday, March 30, 2023). All such written comments will be identified by name, address, date, shall be provided to council members before the meeting and the record shall be so noted. *(Vote to be taken to accept written comment and to place it on record)*

For meetings occurring via a collaboration platform (i.e., Zoom), those members of the public then present in the audience may be allowed to comment by calling in to the meeting at 1-888-788-0099 or by appearing on screen.

VII. RESOLUTIONS *(Votes may be taken)*

VIII. REPORTS OF COMMITTEES *(Votes may be taken)*

A. Report from the Chair, Councilman Ferri, on the **SAFETY SERVICES AND LICENSES COMMITTEE** meeting held **DATE**

B. Report from the Chair, Councilman Donegan, on the **FINANCE COMMITTEE** meeting held **DATE**

C. Report from the Chair, Council Vice-President Vargas, on the **PUBLIC WORKS COMMITTEE** meeting held **DATE**

D. Report from the Chair, Council Vice-President Vargas, on the **ORDINANCE COMMITTEE** meeting held **DATE**

E. Report from the Chair, Council Vice-President Vargas, on the **RULES COMMITTEE** meeting held **DATE**

IX. PUBLIC COMMENT FOR UNDOCKETED ITEMS

*Public comment may be permitted, subject to time limitations, for **UNDOCKETED** items only. Speaker to state name and address clearly for the record. Comments to be limited to four minutes.*

X. ELECTION/APPOINTMENT OF CITY OFFICIALS *(Votes may be taken)*

XI. REPORT OF CITY OFFICERS

XII. EXECUTIVE COMMUNICATIONS *(Votes may be taken)*

XIII. COUNCIL PRESIDENT COMMUNICATIONS

XIV. COUNCIL MEMBER COMMUNICATIONS

XV. COUNCIL BUSINESS MATTERS CARRIED OVER *(Votes may be taken)*

XVI. INTRODUCTION OF NEW BUSINESS *(Votes may be taken)*

XVII. ITEMS FOR INFORMATIONAL PURPOSES ONLY *(No action required)*

XVIII. EXECUTIVE SESSION

Pursuant to R.I. Gen. Laws § 42-46-4, the City Council may move to executive session by an affirmative roll call vote of the majority of the members present

XIV. RETURN TO OPEN SESSION

- A. MOTION** to return to open session
- B. REPORT OF MOTIONS** made in Executive Session
- C. MOTION** to seal the minutes of Executive Session
- D. MOTION** to extend time of previously sealed minutes

XV. ADJOURNMENT *(Vote to be taken)*

*Pursuant to R.I. Gen. Laws § 42-46-6(c) Notice of this meeting was posted on the Secretary of State's website, on the city's website, at Cranston City Hall and at the Cranston Library on **DATE**, 2023*



FINANCE COMMITTEE AGENDA

Councilman John P. Donegan, Chair
Council Vice-President Lammis J. Vargas, Vice-Chair
Councilman Robert J. Ferri
Council President Jessica M. Marino, Ex-Officio

Councilwoman Aniece Germain
Councilman Richard D. Campopiano
Councilman Christopher G. Paplauskas

THURSDAY, DATE, 2023 at 6:00 P.M.

Meeting of the Public Works Committee will be held in the City of Cranston Council Chambers, Cranston City Hall, 869 Park Ave., Cranston, RI 02910, for the purpose of considering the following items listed on the agenda. Remote participation is also available by using the logon information provided below as posted on the City's website at www.cranstonri.gov and Secretary of State's website at www.sos.ri.gov

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83005039148?pwd=OUJZK2p2TGhWdjVqdUIYVTN2K3puZz09>

Passcode: 232642

Or One tap mobile :

US: +16465588656,,83005039148#,,, *232642# or +16469313860,,83005039148#,,, *232642#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 9128 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 830 0503 9148

Passcode: 232642

International numbers available: <https://us02web.zoom.us/j/83005039148?pwd=OUJZK2p2TGhWdjVqdUIYVTN2K3puZz09>

Technology problems should be reported immediately to: CranstonCityCouncilMedia@gmail.com

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVAL OF MINUTES**
- IV. **COMMITTEE BUSINESS MATTERS CARRIED OVER**
- V. **CORRESPONDENCE/COMMUNICATIONS**
- VI. **PUBLIC COMMENT**

EXHIBIT B-1 to the 2023-2024 TC Rules

Public comment is limited to the subject matter of docketed matters only. Written comment is accepted and may be submitted via email to this sub-committee of Council before the meeting at <https://www.cranstonri.gov/city-council-contact-form/> no later than forty-eight hours before the committee meeting. All such written comment shall include the name of the person or entity offering comment, their home address, and it shall be signed and dated. All submissions shall be provided to committee members by the City Clerk before the meeting and the record shall be so noted.
(Vote will be taken to accept written testimony and to place it on record)

For meetings occurring via a collaboration platform (i.e., Zoom), those members of the public then present in the audience who wish to testify are invited to do so by calling in to the meeting at 1-888-788-0099 or by appearing on screen.

VII. NEW MATTERS BEFORE THE COMMITTEE

- A. Ordinances
- B. Real Estate Tax Abatements
- C. Tax Interest Waiver Approvals
- D. Tax Interest Waiver Denials

VII. ADJOURNMENT *(Vote will be taken)*

*Pursuant to R.I. Gen. Laws § 42-46-6(c) Notice of this meeting was posted on the Secretary of State's website, on the city's website, at Cranston City Hall and at the Cranston Library on **DATE**, 2023*



ORDINANCE COMMITTEE AGENDA

Council Vice-President Lammis J. Vargas, Chair
Councilwoman Aniece Germain, Vice-Chair
Councilwoman Nicole Renzulli
Council President Jessica M. Marino, Ex-Officio

Councilman Robert J. Ferri
Councilman John P. Donegan
Councilman Matthew R. Reilly

THURSDAY, DATE at 6:30 P.M.

Meeting of the Ordinance Committee will be held in the City of Cranston Council Chambers, Cranston City Hall, 869 Park Ave., Cranston, RI 02910, for the purpose of considering the following items listed on the agenda. Remote participation is also available by using the logon information provided below as posted on the City's website at www.cranstonri.gov and Secretary of State's website at www.sos.ri.gov

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83005039148?pwd=OUJZK2p2TGhWdjVqdU1YVTN2K3puZz09>

Passcode: 232642

Or One tap mobile :

US: +16465588656,,83005039148#,,, *232642# or +16469313860,,83005039148#,,, *232642#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 9128 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 830 0503 9148

Passcode: 232642

International numbers available: <https://us02web.zoom.us/j/83005039148?pwd=OUJZK2p2TGhWdjVqdU1YVTN2K3puZz09>

Technology problems should be reported immediately to: CranstonCityCouncilMedia@gmail.com

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES
- IV. COMMITTEE BUSINESS MATTERS CARRIED OVER
- V. PUBLIC HEARINGS AND PUBLIC COMMENT

Public hearings are limited to the subject matter of docketed matters only. Written testimony is accepted and may be submitted via email to the this sub-committee of Council before the meeting at <https://www.cranstonri.gov/city-council-contact-form/> no later than forty-eight hours before the committee meeting. All such written testimony shall include the name of the person or entity offering

EXHIBIT B-2 to the 2023-2024 TC Rules

testimony, their home address, and it shall be signed and dated. All submissions shall be provided to committee members by the City Clerk before the meeting and the record shall be so noted.
(Vote will be taken to accept written testimony and to place it on record)

For meetings occurring via a collaboration platform (i.e., Zoom), those members of the public then present in the audience who wish to testify are invited to do so by calling in to the meeting at 1-888-788-0099 or by appearing on screen.

VI. NEW MATTERS BEFORE THE COMMITTEE

Ord # ***Description and Sponsors (Vote will be taken)***

Ord # ***Description and Sponsors (Vote will be taken)***

VII. ADJOURNMENT *(Vote will be taken)*



SAFETY SERVICES & LICENSES COMMITTEE AGENDA

Councilman Robert J. Ferri, Chair
Council Vice-President Lammis J. Vargas, Vice-Chair
Councilwoman Aniece Germain
Council President Jessica M. Marino, Ex-Officio

Councilman John P. Donegan
Councilman Richard D. Campopiano
Councilman Christopher G. Paplauskas

MONDAY, **DATE**, 2023 at 6:00 p.m.

The meeting of the Safety Service and Licenses Committee will be held in the City of Cranston Council Chambers, Cranston City Hall, 869 Park Ave., Cranston, RI 02910, for the purpose of considering the following items listed on the agenda. Remote participation is also available by using the logon information provided below and as posted on the City's website at www.cranstonri.gov and Secretary of State's website at www.sos.ri.gov

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82739660005?pwd=REVNZSswUUtWdjlKQ0cvVFJxWDUwQT09>

Passcode: 601844

Or One tap mobile :

US: +16469313860,,82739660005#,,,,*601844# or +13017158592,,82739660005#,,,,*601844#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 931 3860 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 646 558 8656 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 9128 or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 827 3966 0005

Passcode: 601844

International numbers available: <https://us02web.zoom.us/j/kbQcAzfG4W>

Technology problems should be reported immediately to: CranstonCityCouncilMedia@gmail.com

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES (Votes will be taken)

A. Minutes of the **DATE** meeting

IV. PUBLIC COMMENT

Public comments are limited to only those matters appearing on the docket. Written comment may be submitted to the committee before the meeting via email at

EXHIBIT B-3 to the 2023-2024 TC Rules

<https://www.cranstonri.gov/city-council-contact-form/> no later than 4:00 PM on the Friday before the committee meeting. All written comments shall include the name of the person or entity offering testimony, their home address, and it shall be signed and dated. All submissions shall be provided to committee members by the Committee Clerk before the meeting and the record shall be so noted.

(Vote will be taken to file written testimony into the record)

For meetings occurring via a collaboration platform (i.e., Zoom), members of the public present in the virtual audience who wish to testify are invited to do so by calling in to the meeting at 1-888-788-0099 or by appearing on the screen.

V. COMMITTEE BUSINESS MATTERS CARRIED OVER

A. TYPE OF LICENSE / NEW OR RENEWAL *(Votes will be taken)*

Name of Business; location (Representative if known)

(Cont. from 2/6/23)

Outstanding items required prior to issuance of license by City Clerk:

•

B. TYPE OF LICENSE / NEW OR RENEWAL *(Votes will be taken)*

Name of Business; location (Representative if known)

(Cont. from 2/6/23)

Outstanding items required prior to issuance of license by City Clerk:

•

C. DISCUSSION relative to

(Cont. from 2/6/2023)

VI. PUBLIC HEARINGS *(Vote will be taken to open/close each public hearing)*

A. TYPE OF LICENSE – NEW/RENEWAL *(Votes will be taken)*

Name of Business; location (Representative if known)

B. TYPE OF LICENSE – NEW/RENEWAL *(Votes will be taken)*

Name of Business; location (Representative if known)

VII. NEW MATTERS BEFORE THE COMMITTEE

A. TYPE OF LICENSE *(Votes will be taken)*

1. Name of Business; location

Other details such as event date etc

B. TYPE OF LICENSE *(Votes will be taken)*

1. Name of Business; location

2. Name of Business; location

Outstanding items required prior to issuance of license by City Clerk:

•

•

- VIII. **LICENSE RENEWALS BEFORE THE COMMITTEE** *(Votes to be taken)*
- A. **TYPE OF LICENSE**
1. *Business Name; location*
 2. *Business Name; location*
- B. **TYPE OF LICENSE**
2. *Business name; location*
- C. **TYPE OF LICENSE**
1. *Business name; location*
 2. *Business name; location*
- IX. **SHOW CAUSE HEARINGS** *(Vote will be taken to open/close each show cause hearing)*
- A. **TYPE OF LICENSE** *(Vote may be taken)*
- Business name; location*
(Reason)
- B. **TYPE OF LICENSE** *(Vote may be taken)*
- Business name; location*
(Reason)
- X. **POLICE DEPARTMENT**
- No Business.
- XI. **FIRE DEPARTMENT**
- No Business.
- XII. **TRAFFIC ENGINEER**
- No Business.
- XIII. **MONTHLY SCHEDULES** *(Vote will be taken to receive lists of events for record)*
- A. **RHODES ON THE PAWTUXET** [\[click to view\]](#)
- B. **HISTORIC PARK THEATRE** *(March through October)* [\[click to view\]](#)
- C. **CRANSTON STADIUM** *(None)*
- XIV. **LICENSES ISSUED ADMINISTRATIVELY** *(Vote will be taken to receive list)*
- A. **MOBILE FOOD ESTABLISHMENT LICENSE(S) - NEW**
1. Name of Business *(location not needed)*
 2. Name of Business
- B. **MOBILE FOOD ESTABLISHMENT LICENSE(S) - RENEWALS**
1. Name of Business
 2. Name of Business

XV. COMMUNICATIONS *(No votes to be taken)*

A. From Councilor _____ relative to

B. From Councilor _____:

1. Update relative to
2. Update relative to

XVI. PRESENTATIONS

None

XVII. ADJOURNMENT *(Vote will be taken)*

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting was posted on the Secretary of State's website, on the city's website, at Cranston City Hall and at Cranston Library on **DATE***



PUBLIC WORKS COMMITTEE AGENDA

Council Vice-President Lammis J. Vargas, Chair
Councilwoman Aniece Germain, Vice-Chair
Councilman Robert J. Ferri
Council President Jessica M. Marino, Ex-Officio

Councilwoman Nicole Renzulli
Councilman John P. Donegan
Councilman Matthew R. Reilly

THURSDAY, DATE, 2023 at 6:00 P.M.

Meeting of the Public Works Committee will be held in the City of Cranston Council Chambers, Cranston City Hall, 869 Park Ave., Cranston, RI 02910, for the purpose of considering the following items listed on the agenda. Remote participation is also available by using the logon information provided below as posted on the City's website at www.cranstonri.gov and Secretary of State's website at www.sos.ri.gov

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83005039148?pwd=OUJZK3p2TGhWdVlVdUUYVTN2K3puZz09>

Passcode: 232642

Or One tap mobile :

US: +16465588656,,83005039148#,,, *232642# or +16469313860,,83005039148#,,, *232642#

Or Telephone:

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US: +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 9128 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 830 0503 9148

Passcode: 232642

International numbers available: <https://us02web.zoom.us/j/kcedgKbzkE>

Technology problems should be reported immediately to: CranstonCityCouncilMedia@gmail.com

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES
- IV. COMMITTEE BUSINESS MATTERS CARRIED OVER

Status updates and Pole petitions previously heard will be listed, including date continued from

- V. PUBLIC COMMENT

Public comment is limited to the subject matter of docketed matters only. Written comment is accepted and may be submitted via email to this sub-committee of Council before the meeting at

EXHIBIT B-4 to the 2023-2024 TC Rules

<https://www.cranstonri.gov/city-council-contact-form/> no later than forty-eight hours before the committee meeting. All such written comment shall include the name of the person or entity offering comment, their home address, and it shall be signed and dated. All submissions shall be provided to committee members by the City Clerk before the meeting and the record shall be so noted.
(Vote will be taken to accept written testimony and to place it on record)

For meetings occurring via a collaboration platform (i.e., Zoom), those members of the public then present in the audience who wish to testify are invited to do so by calling in to the meeting at 1-888-788-0099 or by appearing on screen.

VI. NEW MATTERS BEFORE THE COMMITTEE

Ordinances, Pole petitions and other business will be listed

VII. ADJOURNMENT (Vote will be taken)

*Pursuant to R.I. Gen. Laws § 42-46-6(c) Notice of this meeting was posted on the Secretary of State's website, on the city's website, at Cranston City Hall and at the Cranston Library on **DATE**, 2023*



CLAIMS COMMITTEE AGENDA

Councilwoman Aniece Germain, Chair
Councilman Christopher G. Paplauskas, Vice-Chair
Council Vice-President Lammis J. Vargas
Council President Jessica M. Marino

Councilman Robert J. Ferri
Councilman John P. Donegan
Councilman Richard. D. Campopiano

MONDAY, DATE at 5:30 P.M.

Meeting of the Claims Committee will be held in the City of Cranston Council Chambers, Cranston City Hall, 869 Park Ave., Cranston, RI 02910, for the purpose of considering the following items listed on the agenda. Remote participation is also available by using the logon information provided below as posted on the City's website at www.cranstonri.gov and Secretary of State's website at www.sos.ri.gov

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89370722103?pwd=VkU5ZmFpdXVjUFE4eW90MjB6SkkvQT09>

Passcode: 057223

Or One tap mobile :

US: +13126266799,,89370722103#,,,,*057223# or +16465588656,,89370722103#,,,,*057223#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 669 900 9128 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free)

Webinar ID: 893 7072 2103

Passcode: 057223

International numbers available: <https://us02web.zoom.us/j/89370722103?pwd=VkU5ZmFpdXVjUFE4eW90MjB6SkkvQT09>

Technology problems should be reported immediately to: CranstonCityCouncilMedia@gmail.com

Those participating by telephone who wish to speak during the public hearing are asked to press *9 to "raise hand" to be recognized by the Council President. Those participating via the web may utilize the "raise hand" button.

YouTube Livestream

The meeting will be live streamed on YouTube. Click the link below to view the meeting. You will only be able to watch the proceedings.

<https://www.youtube.com/channel/UCtE9vwAIBlPQHuftrNPcZig>.

EXHIBIT B-5 to the 2023-2024 TC Rules

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **APPROVAL OF MINUTES** *(Votes to be taken)*
A. Approval of the minutes of **DATE**

IV. **PUBLIC COMMENT**

Public comments are limited to only those matters appearing on the docket. Written comment may be submitted to the committee before the meeting via email at <https://www.cranstonri.gov/city-council-contact-form/> no later than 4:00 PM on the Friday before the committee meeting. All such written comment shall include the name of the person or entity offering testimony, their home address, and it shall be signed and dated. All submissions shall be provided to committee members by the City Clerk before the meeting and the record shall be so noted. *(Vote will be taken to file written testimony into the record)*

For meetings occurring via a collaboration platform (i.e., Zoom), members of the public present in the virtual audience who wish to testify are invited to do so by calling in to the meeting at 1-888-788-0099 or by appearing on screen.

V. **EXECUTIVE SESSION**

Upon open call by an affirmative vote of a majority of the members present, the Claims Committee will convene in a closed session pursuant to RIGL 42-46-5(a)(2) pertaining to prospective and actual litigation matters as listed on the agenda in the sections that follow:

A. **MATTERS CONTINUED FROM DATE**

<u>CLAIMANT</u>	<u>DATE OF INCIDENT</u>	<u>NATURE OF CLAIM</u>
1.		
2.		
3.		

B. **MATTERS CONTINUED FROM DATE**

<u>CLAIMANT</u>	<u>DATE OF INCIDENT</u>	<u>NATURE OF CLAIM</u>
1.		
2.		
3.		

C. **NEW CLAIMS BEFORE THE COMMITTEE**

CLAIMANT	DATE OF INCIDENT	NATURE OF CLAIM
1.		
2.		
3.		

D. CLAIMS DENIED AND/OR REFERRED

CLAIMANT	DATE OF INCIDENT	NATURE OF CLAIM
1.		
2.		
3.		

VI. RETURN TO OPEN SESSION

MOTION to return to Open Session (*Vote to be taken*)

MOTIONS made in Executive Session (*Votes to be taken*)

MOTION to close the minutes of Executive Session

MOTION to extend time of previously closed minutes pursuant to 42-46-7(c)

VII. ADJOURNMENT (*Vote will be taken*)

Pursuant to R.I. Gen. Laws § 42-46-6(c) Notice of this meeting was posted on the Secretary of State's website, on the city's website, at Cranston City Hall and at the Cranston Library on DATE, 2023