

CITY OF CRANSTON

“NEW” 1 & 2 HOME PERMIT PROCEDURE AND PERMIT SUBMITTAL CHECKLIST

ALL REQUESTED PLANS AND PAPERWORK MUST BE SUBMITTED TO START THE REVIEW AND PERMITTING PROCESS.

PLANS MUST BE APPROVED BY THE FIRE DEPARTMENT BEFORE SUBMITTING TO OUR OFFICE FOR REVIEW.

WE ARE ALLOWED 60 CALENDAR DAYS TO APPROVE OR REJECT YOUR PERMIT.

THE FOLLOWING CIRCLED ITEMS ARE REQUIRED FOR THE PROCESSING OF YOUR PERMIT:

01. ROUTE SLIP WITH ITEMS 1-5 COMPLETED AND SIGNED OFF BY RESPECTIVE DEPARTMENTS.
02. 5 SITE PLANS. PREPARED BY A RHODE ISLAND REGISTERED LAND SURVEYOR (AS PER SPECIFICATIONS ON THE BACK OF THIS PAGE). 1 SITE PLAN **MUST** BE ATTACHED TO THE ROUTE SLIP AT ALL TIMES.
03. 3 SETS OF CONSTRUCTION PLANS NO LARGER THAN 24” X 36”, SHOWING ALL ELEVATIONS, ALL FLOOR PLANS AND ALL FRAMING DETAILS. THIS INCLUDES GARAGES, DECKS, PORCHES AND ANY ACCESSORY STRUCTURES. PLANS MUST BE TO AN APPROPRIATE SCALE. MIRROR IMAGES ARE **NOT** ACCEPTABLE. ALL PLANS SUBMITTED INCLUDING MAIL ORDER, MUST COMPLY WITH THE CURRENT RHODE ISLAND STATE BUILDING CODES.
04. A COMPLETED BUILDING PERMIT APPLICATION SIGNED BY THE BUILDER. THE BUILDING PERMIT # WILL BE ASSIGNED BY THE INSPECTOR AT THE TIME OF ISSUANCE OF THE BUILDING PERMIT. DO NOT FILL IN ANY VALUES UNTIL THE BUILDING INSPECTOR CONFIRMS THEM.
05. A COMPLETED ENERGY CERTIFICATE FOR ATTACHING AT OR NEAR THE ELECTRICAL PANEL.
06. 3 SETS OF “STAMPED” ROOF TRUSS ENGINEERING AND FLOOR TRUSS ENGINEERING (IF APPLICABLE).
07. 3 SETS OF “STAMPED” STEEL BEAM AND / OR WOOD BEAM ENGINEERING (IF APPLICABLE).
08. 1 COPY OF A VALID RI DEM APPROVED ISDS APPLICATION (IF APPLICABLE).
09. 1 COPY OF ALL STATE AGENCY APPROVALS (DEM, CRMC, DOT, ETC) AS REQUIRED.
10. 1 COPY OF THE PROVIDENCE WATER SUPPLY APPROVAL (IF PROPERTY ABUTS THEIR WATERLINE).
11. CERTIFICATION OF GROUND WATER ELEVATION AND BASEMENT FLOOR ELEVATION OR A WRITTEN PLAN FOR GROUND WATER MITIGATION (REQUIRED FOR ALL LOTS).
12. VERIFICATION OF A CURRENT CONTRACTOR REGISTRATION CARD OR PHOTOCOPY OF THE CARD.
13. 1 COPY OF THE INSPECTION REQUIREMENT FORM. THIS FORM MUST BE SIGNED BY THE BUILDER.
14. SIGNED AFFIDAVIT IF OWNER IS GOING TO PERFORM ALL THE WORK **OR** A NOTARIZED AFFIDAVIT ALLOWING THE BUILDER TO ACT ON THE OWNERS BEHALF.
15. \$3,000.00 PUBLIC IMPROVEMENT BOND (AS REQUIRED BY CRANSTON CITY CODE 15.04.160).
16. COPY OF CRANSTON PERMIT RECEIPT (COMPLETED AS REQUIRED).
17. COPY OF ANY ZONING VARIANCE APPROVAL (IF REQUIRED).
18. PROPERTY OWNER VERIFICATION (IF THE NAME ON THE BUILDING PERMIT APPLICATION IS NOT THE SAME AS DETERMINED BY THE TAX ASSESSOR ON THE ROUTE SLIP).

NOTE: WHEN FILLING IN FORMS, PLEASE PRINT NEATLY AND FIRMLY OR TYPE. **DO NOT USE RED INK!**

PROPERTY ADDRESS: _____

SUBMITTED BY: _____ **DATE:** _____

REC'D BY (BUILDING DEPT): _____ **DATE:** _____

RESIDENTIAL SITE PLAN REQUIREMENTS

1. SHEET SIZE

A MAXIMUM OF 11" X 17" WITH A SCALE OF 1" = 30' (MAX)

2. REQUIRED INFORMATION

TITLE BLOCK

1. ASSESSOR'S PLAT AND LOT NUMBER
2. OWNER'S NAME AND ADDRESS
3. CONTACT PHONE NUMBER
4. DATE OF PLAN
5. PERSON PREPARING PLAN
6. DRAWING SCALE
7. RI REGISTERED SURVEYOR'S WET STAMP

PLAN DETAILS

1. PROPERTY LINES WITH DIMENSIONS
2. CORNER ANGLES
3. AREA OF PARCEL
4. ANY AND ALL EASEMENTS AND ABUTTING EASEMENTS
5. NORTH ARROW
6. ADJACENT STREET NAMES
7. SIDEWALKS, CURBING AND CURB OPENING (EXISTING AND PROPOSED)
8. EXISTING STRUCTURES AND ACCESSORY STRUCTURES INCLUDING POOLS, SHEDS, GARAGES, ETC
9. ALL PROPOSED STRUCTURES
10. PROPERTY LINE SETBACK DIMENSIONS TO ALL EXISTING AND PROPOSED STRUCTURE
11. LOT COVERAGE PERCENTAGE – EXISTING AND PROPOSED (ALL STRUCTURES INCLUDED)
12. PAVED AREAS
13. ISDS LOCATIONS
14. WELL LOCATIONS
15. SIDEWALKS AND WALKWAYS
16. LANDSCAPED AREAS
17. SITE DRAINAGE (IF REQUIRED)
18. DRIVEWAYS- LOCATION AND DIMENSIONS
INCLUDING CURB OPENING SIZE (MAXIMUM IS 20' PER OPENING).
19. RETAINING WALL LOCATIONS WITH HEIGHT DIMENSIONS.

NOTE: UNLESS WAIVED BY THE BUILDING OFFICIAL, THE SITE PLAN MUST BE DRAWN BY A REGISTERED LAND SURVEYOR AS PER RHODE ISLAND STATE BUILDING CODE: 23-27.3-113.6.

NOTICE

TO ALL CONTRACTORS, BUILDERS AND PROPERTY OWNERS

All 1 and 2 family residential plans must now have a title sheet attached on the front of your submitted plans.

On this title sheet you must indicate the following:

- 1. Referenced codes used including adoption date.
(SBC-2-2010, International Residential Code 2009
with Rhode Island amendments. Adopted JULY 1, 2007)**
- 2. Wind design. (100 MPH)(3 second gust)**
- 3. Snow load design. (30 PSF)**
- 4. Frost depth design. (3'4")**
- 5. Climate zone. (5A)**
- 6. Method of energy compliance. Prescriptive or Performance?**
- 7. Construction type. (5B)**
- 8. Occupancy type. (R3)**
- 9. Building height. (35' maximum)**
- 10. Floor load designs. (40psf living space, 30 psf sleeping rooms, 40
psf decks, 40 psf exterior balconies, 20 psf uninhabitable attics)**
- 11. Job description.**
- 12. Address of job.**
- 13. Designer's name.**
- 14. Designer's phone number.**

§ 23-27.3-113.3.1 Applications for work requiring licensed workers.

(a) Prior to the approval of a permit for which a state law requires licensed persons to be responsible for the plumbing, mechanical, electrical, and fire alarm work, the licensed person(s) shall show the building official a recognized form of identification from the state licensing boards and sign the permit. The local official may verify the work is being done properly in the following manner:

(1) The local official may at any time request the workers on the project to show proof of his or her license to perform the work, or

(2) If the worker is not a licensed person, then the local official may take whatever remedial actions allowed by the code pertaining to the improper work found in violation. The workers found to be doing work without a valid Rhode Island license shall be reported to the appropriate licensing board for sanctions and penalties.

(b) The owner/occupant of a single family dwelling shall be exempt from the requirements of subsection (a), but must obtain a permit, be inspected by the local official in accordance with the provisions of the code, and obtain approval of the work prior to use of the completed alteration. Additionally, in order to be exempt from the licensing requirements of subsection (a), the owner/occupant must undertake the work required to be licensed without the assistance of others.

§ 23-27.3-113.3.2 Applications for work requiring registered workers.

(a) Prior to the approval of a permit issued to any contractor for work which state law requires that said contractor be registered, the registered contractor shall show the building official a recognized form of identification from the contractors' registration board and sign the permit. The local official may verify the work is being done properly in the following manner:

If the worker is not a registered person, then the local official may take whatever remedial actions allowed by the code pertaining to the improper work found in violation. The workers found to be doing work without a valid Rhode Island registration shall be reported to the appropriate registration board for sanctions and penalties.

(b) The owner/occupant of single family dwelling shall be exempt from the registration requirements of subsection (a), but must obtain a permit, be inspected by the local official in accordance with the provisions of the code, and obtain approval of the work prior to use of the completed alteration. Additionally, in order to be exempt from the registration requirements of subsection (a), the owner/occupant must undertake the work required to be licensed without the assistance of others who are compensated.

CITY OF CRANSTON INSPECTION REQUIREMENTS

THE FOLLOWING SHALL APPLY TO ALL CONSTRUCTION PROJECTS:

1. **APPROVED** SITE PLANS AND CONSTRUCTION PLANS **MUST** BE AVAILABLE AT THE BUILDING SITE AT **ALL** TIMES FOR THE INSPECTOR'S USE.
2. **ALL** PERMIT CARDS **MUST** BE POSTED ON THE BUILDING SITE AT ALL TIMES.
3. SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, MECHANICAL, PLUMBING AND SEWER INSTALLATIONS.
4. **ANY** CHANGES IN THE APPROVED PLANS **MUST** BE RE-SUBMITTED TO THE FIRE DEPARTMENT (WHEN REQUIRED) AND BUILDING INSPECTOR FOR FULL REVIEW AND APPROVAL PRIOR TO PERFORMING THE CHANGES.
5. INSPECTION REQUESTS **MUST** BE CALLED IN AT LEAST 24 HOURS IN ADVANCE. **NO EXCEPTIONS!** YOU **MUST** SPEAK TO THE RESPECTIVE INSPECTOR **ONLY**, TO SCHEDULE INSPECTIONS. PERMIT NUMBERS MUST BE PROVIDED TO THE INSPECTOR AT THIS TIME OR INSPECTIONS WILL NOT BE SCHEDULED!
6. WORKING WITHOUT A PERMIT: WHENEVER THE SCOPE OR TERMS OF ANY PERMIT IS EXCEEDED OR NEGLECTED, (INCLUDING MISSED REQUIRED INSPECTIONS) **A PENALTY FEE OF \$500.00 WILL BE ASSESSED PER CITY CODE! AND WILL REQUIRE DOCUMENTATION FROM A RI LICENSED DESIGN PROFESSIONAL!**
7. A \$50.00 RE-INSPECTION FEE **WILL** BE REQUIRED IF **ANY** INSPECTOR IS RECALLED TO **ANY** FAILED INSPECTION.
8. CERTIFICATES OF OCCUPANCY WILL BE ISSUED WITHIN **10** BUSINESS DAYS AFTER ALL FINAL INSPECTIONS HAVE BEEN APPROVED. **PLAN ACCORDINGLY! OCCUPANCY PRIOR TO RECEIVING A C.O. IS ILLEGAL!**
9. ALL PERMITS BECOME NULL AND VOID IF NO INSPECTION IS CALLED FOR WITHIN SIX MONTHS OF ISSUANCE OF THE PERMIT OR SIX MONTHS LAPSE BETWEEN INSPECTIONS.

REQUIRED INSPECTIONS

1. **SITE AND FOUNDATION:** TO BE CALLED FOR PRIOR TO POURING **ANY** CONCRETE. THIS INSPECTION INCLUDES EROSION CONTROL, FOOTING FORMS, SETBACK AND SOIL COMPACTION CERTIFICATION. **SOIL EROSION CONTROLS MUST BE IN PLACE PRIOR TO ANY EXCAVATION WORK. FORMS/SETBACKS WILL NOT BE INSPECTED UNTIL SOIL CONTROLS ARE IN PLACE! FAILURE TO PROVIDE CONTROLS WILL RESULT IN A \$50.00 RE-INSPECTION FEE.**
2. **BACKFILL:** TO BE CALLED FOR AFTER DAMP PROOFING AND PERIMETER INSULATION IS INSTALLED, BUT PRIOR TO **ANY** BACKFILL BEING PLACED.
3. **DECK FOOTINGS, PIERS AND PRE-SLAB:** TO BE INSPECTED FOR SIZE, DEPTH AND SPACING PRIOR TO POURING.
4. **ROUGH PLUMBING, MECHANICAL, ELECTRICAL AND FIRE:** INSPECTIONS ARE TO BE COMPLETED **AND** APPROVED BY THE RESPECTIVE INSPECTOR PRIOR TO CALLING FOR A STRUCTURAL INSPECTION.
5. **STRUCTURAL INSPECTION:** TO BE CALLED FOR PRIOR TO ANY INSTALLATION OF INSULATION INSIDE THE STRUCTURE. THE STRUCTURAL INSPECTION **MUST** BE APPROVED PRIOR TO ANY INSULATION INSTALLATION.
6. **INSULATION AND DRAFT STOPPING:** TO BE CALLED FOR AND APPROVED BY THE STRUCTURAL INSPECTOR PRIOR TO CLOSING IN ANY WALLS, CEILINGS AND INACCESSIBLE AREAS.
7. **FINALS:** TO BE CALLED FOR AT THE COMPLETION OF THE BUILDING BUT **PRIOR TO FURNISHING OR STOCKING.** THIS INCLUDES PLUMBING, MECHANICAL ELECTRICAL, STRUCTURAL, FIRE DEPARTMENT, ZONING, SITE PLAN REVIEW, HIGHWAY DEPARTMENT AND ANY OTHER FINAL INSPECTIONS AS REQUIRED BY THE CITY.
8. **OTHER PERMITS AND INSPECTIONS:** AS REQUIRED. MAY INCLUDE ALARMS, CURBING, SPRINKLERS OR ANY OTHER THAT MAY BE REQUIRED FOR A CERTIFICATE OF OCCUPANCY.

AFFIDAVIT

**I, THE PROPERTY OWNER/CONTRACTOR HEREBY ACKNOWLEDGE RECEIVING THIS
INSPECTION REQUIREMENT NOTICE AND FULLY UNDERSTAND ALL THE ABOVE REQUIREMENTS.**

DATE:

SIGNATURE:

CITY OF CRANSTON

CERTIFICATE OF OCCUPANCY CHECK LIST

01. _____ FINAL SMOKE DETECTOR AND CARBON MONOXIDE DETECTOR INSPECTION COMPLETED AND APPROVED BY THE FIRE DEPARTMENT?
02. _____ FINAL ELECTRICAL INSPECTION COMPLETED AND APPROVED?
03. _____ FINAL MECHANICAL INSPECTION COMPLETED AND APPROVED?
04. _____ FINAL PLUMBING INSPECTION COMPLETED AND APPROVED?
05. _____ FINAL STRUCTURAL INSPECTION COMPLETED AND APPROVED?
06. _____ CERTIFICATE OF CONFORMANCE FOR SEPTIC SYSTEM ON FILE? (IF REQUIRED)
07. _____ SEWER CONNECTION COMPLETED AND APPROVED? (IF REQUIRED)
08. _____ WATER METER INSTALLATION COMPLETED AND APPROVED?
09. _____ WESTERN CRANSTON WATER DISTRICT FEE PAID IN FULL? (IF REQUIRED)
10. _____ CURB INSPECTION COMPLETED AND APPROVED BY HIGHWAY DEPARTMENT? (LETTER ON FILE)
11. _____ LOT PROPERLY GRADED TO PREVENT RUNOFF ONTO ABUTTING PROPERTIES?
12. _____ TEMP. C.O. AFFIDAVIT COMPLETED AND NEW BOND ON FILE WITH BUILDING INSPECTOR?
13. _____ ALL DISTURBED AREAS ON LOT ARE LANDSCAPED?
14. _____ DRIVEWAYS AND WALKWAYS INSTALLED?
15. _____ FINAL INSPECTION BY THE ZONING DEPARTMENT COMPLETED AND APPROVED?

NOTES:

1. DO NOT FURNISH THIS BUILDING UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED OR UNTIL YOU RECEIVE APPROVAL FROM THE BUILDING OFFICIAL.
2. ALL TRADES PEOPLE MUST CALL IN THEIR OWN FINAL INSPECTIONS.
3. MANDATORY \$50.00 RE-INSPECTION FEE FOR ANY FAILED INSPECTION.
4. RI LAW # 23-27.3-120.6 ALLOWS THE BUILDING INSPECTOR 10 BUSINESS DAYS AFTER ALL FINAL APPROVALS TO ISSUE A CERTIFICATE OF OCCUPANCY. PLAN AHEAD!!! NO EXCEPTIONS!!!
5. MINIMUM OF 24 HOURS NOTICE FOR ALL INSPECTIONS.

RESIDENTIAL BUILDING INSPECTOR: 780-6011
ELECTRICAL INSPECTOR: 780-6055
PLUMBING INSPECTOR: 780-6053
MECHANICAL INSPECTOR: 780-6054
HIGHWAY DEPARTMENT: 942-9200

ZONING: SAME AS BUILDING INSPECTOR
SMOKE DETECTORS: 461-4227
CO DETECTORS: 461-4227
PLANNING DEPARTMENT: 780-3136

CONTRACTOR AUTHORIZATION

(FOR CONTRACTOR TO PERFORM WORK)

The undersigned, being duly sworn, upon oath, depose and state as follows:

I _____, owner / agent of the property located at _____
_____,

PLAT _____ **BLOCK** _____ **LOT(S)** _____

hereby authorize _____, holder of Rhode Island
contractor registration # _____, with an expiration date of _____, to act
as my agent for the permitting and construction to be performed at the above referenced
property.

In the event that I may dismiss this contractor of record, I will notify the Cranston
Building Official of such event and provide the building official with a new owner
authorization letter.

SIGNED _____ DATE: _____
(OWNER)

SUBSCRIBED AND SWORN BEFORE ME

THIS _____ DAY OF _____,

(NOTARY PUBLIC)

MY COMMISSION EXPIRES ON _____

OWNER AFFIDAVIT

(FOR OWNER TO PERFORM WORK)

The undersigned, being duly sworn, upon oath, depose and state as follows:

I _____ am the owner and occupant of the single family dwelling located at: _____ Cranston, RI.

On _____, I applied for and received a: Building permit # _____
Electrical permit # _____ Mechanical permit # _____ Plumbing permit # _____
from the City of Cranston Building Official.

I as owner/occupant will undertake all work required to be licensed without the assistance of others or all work required to be registered without the assistance of others who are compensated.

I will ensure that all the work performed will be compliant to all related codes and that I will make all changes needed to correct any code violations.

I will ensure that the work is inspected by the proper code officials and will obtain all approvals prior to its use.

In the event that I decide to hire a contractor to perform work relative to the above mentioned permit(s), I will hire a licensed and / or registered contractor who will provide their license and / or registration number in person to the Building Official's office and sign the permit.

SIGNED: _____ (OWNER)

SUBSCRIBED AND SWORN BEFORE ME

THIS _____ DAY OF _____, _____.

NOTARY PUBLIC

MY COMMISSION EXPIRES ON: _____

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(1) The local official may at any time request the workers on the project to show proof of his or her license to perform the work, or

(2) If the worker is not a licensed person, then the local official may take whatever remedial actions allowed by the code pertaining to the improper work found in violation. The workers found to be doing work without a valid Rhode Island license shall be reported to the appropriate licensing board for sanctions and penalties.

(b) The owner/occupant of a single family dwelling shall be exempt from the requirements of subsection (a), but must obtain a permit, be inspected by the local official in accordance with the provisions of the code, and obtain approval of the work prior to use of the completed alteration. Additionally, in order to be exempt from the licensing requirements of subsection (a), the owner/occupant must undertake the work required to be licensed without the assistance of others.

§ 23-27.3-113.3.2 Applications for work requiring registered workers.

(a) Prior to the approval of a permit issued to any contractor for work which state law requires that said contractor be registered, the registered contractor shall show the building official a recognized form of identification from the contractors' registration board and sign the permit. The local official may verify the work is being done properly in the following manner:

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CITY OF CRANSTON

PUBLIC IMPROVEMENT BOND RECEIPT AND AFFIDAVIT

SURETY FOR PUBLIC IMPROVEMENTS IN THE AMOUNT OF \$3,000.00

PROPERTY LOCATION: _____

ASSESSORS PLAT # _____ LOT # _____

OWNERS NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE # _____

IT IS MY UNDERSTANDING THAT THE CRANSTON BUILDING INSPECTOR WILL NOT ISSUE A CERTIFICATE OF OCCUPANCY UNTIL ALL THE REQUIRED IMPROVEMENTS AS MANDATED BY THE CRANSTON CITY CODE, SECTIONS 12.04.040, 12.04.050 and 15.04.160 ARE COMPLETED AND APPROVED BY THE BUILDING INSPECTOR. (SEE BACK OF THIS PAGE TO REFERENCE THE ABOVE MENTIONED CITY CODE SECTIONS.)

THESE ITEMS INCLUDE BUT ARE NOT LIMITED TO PRECAST CONCRETE CURBING INSTALLATION, ROADWAY PAVING PERTINENT TO THE CURBING INSTALLATION AND UTILITY INSTALLATION, LANDSCAPING OF ALL DISTURBED AREAS (LOAM AND SEED) AND SIDEWALK INSTALLATION.

SIGNED: _____ DATE: _____

REC'D BY: _____ DATE: _____

12.04.040 Official street map—Certain street improvements required prior to issuance of building permits.

No permit for the erection of any building shall be issued unless the entire frontage of the building lot abuts a street which has been placed on the official map giving access to the proposed structure, and before a permit shall be issued, such street shall be certified to be suitably improved, or such suitable improvements shall have been assured by means of a performance guarantee, in accordance with rules and regulations duly adopted. Where the enforcement of this section would entail practical difficulty or unnecessary hardship, or where the circumstances of the case do not require the structure to be related to a street, the board may, in a specific case and after a public hearing for which reasonable notice has been given to all interested parties and at which parties in interest and others shall have an opportunity to be heard, in accordance with the rules of the board, make reasonable exceptions and issue a permit subject to conditions that will assure adequate access for firefighting equipment, ambulances and other emergency vehicles necessary for the protection of health and safety and that will protect any future street layout shown on the official map. (Prior code § 27-21)

12.04.050 Issuance of a permit for occupancy.

No permit for the occupancy of any building shall be issued unless the entire frontage of building lot shall be suitably improved in accordance with city road construction standards, including but not limited to sidewalks, curbing, pavement, and such other utilities as may be available.

Where the enforcement of this section would entail practical difficulty or unnecessary hardship, the building inspector, with the approval of the director of public works, may in a specific case make reasonable exceptions. (Prior code § 27-21.1)

15.04.160 Certificate of occupancy and surety for public improvements.

At the time of issuance of a building permit, the building inspector shall require the owner of the property to post surety in the amount of three thousand dollars (\$3,000.00). Said surety shall be in the form of a bond, treasurer's or cashier's check and shall remain in full force and effect until such time as a certificate of occupancy is issued by the building inspector. Said surety shall be posted to assure that all improvements: i.e. curbing, sidewalks, driveway aprons, drains, sewers, erosion control measures, street cleaning and sweeping, debris removal, on site landscaping and drainage etc. are properly installed and have not been damaged during construction of said structure. Prior to the issuance of a certificate of occupancy, the building inspector shall inspect the property in question to determine if all construction meets with the building code of the city. At the discretion of the building inspector, he or she may request such other city departments to assist in the inspection to assure that all regulations and requirements of the city have been met.

Where the enforcement of this section would entail practical difficulty or unnecessary hardship, the building inspector, with the approval of the director of public works, may in a specific case make reasonable exceptions. (Prior code § 5-13)

NOTE: IT IS THE APPLICANT'S RESPONSIBILITY TO COMPLETE THE NECESSARY STOPS WITH THE APPROPRIATE DEPARTMENTS AT CITY HALL. *SITE PLAN MUST ACCOMPANY THIS ROUTE SLIP!*

CONTACT PERSON: _____ **PHONE #** _____

F. FLOOD ZONE:_____ FLOOD ELEVATION:_____ ELEVATION CERTIFICATE REQUIRED:_____YES _____NO

SIGNED BY: _____ DATE: _____

BOND AVAILABLE? _____ YES _____ NO

SIGNED BY: _____ DATE: _____

F. INSIDE A LOCAL HISTORIC DISTRICT OR RIHPC APPROVAL? _____ YES _____ NO

SIGNED BY: _____ DATE: _____

4. _____ **PUBLIC WORKS DEPARTMENT (CITY HALL ROOM 109) (401-780-3175)**

A. BUREAU OF TRAFFIC SAFETY SITE PLAN APPROVED? _____ YES _____ NO
RIDOT P.A.P. REQUIRED? _____ YES _____ NO

SIGNED BY: _____ DATE: _____

B. HIGHWAY MAINTENANCE DIVISION SITE PLAN APPROVED? _____ YES _____ NO
CURB CUT CHANGE REQUIRED? _____ YES _____ NO
DRIVEWAY OPENING WIDTH AS SPECIFIED ON SITE PLAN IS _____ FEET WIDE.

RECEIVED BY: _____ DATE: _____

C. WATER CERTIFICATION: DATE GIVEN OUT: _____ PROV _____ KENT _____
COPY ATTACHED _____ NOT REQUIRED _____

RECEIVED BY: _____ DATE: _____

D. SEWER CERTIFICATION: DATE GIVEN OUT: _____
COPY ATTACHED _____ NOT REQUIRED _____

RECEIVED BY: _____ DATE: _____

E. INSIDE A SPECIAL SEWER DISTRICT? _____ YES _____ NO
(ZONED M-1 OR M-2 PRIOR TO 1/1/83, LOCATED WEST OF I-295, SOUTH OF PLAINFIELD PIKE AND NORTH OF SCITUATE AVE)

F. SEWER SYSTEM CONNECTION IMPACT FEE (THIS IS NOT A SEWER PERMIT)

EASTERLY SEWER SYSTEM WESTERLY SEWER SYSTEM EXEMPT NOT APPLICABLE RESIDENTIAL

FEE RECEIVED \$ _____ BY: _____ DATE: _____

5. _____ **FIRE PREVENTION (301 PONTIAC AV) (401-780-4016)** PLANS APPROVED? _____ YES _____ NO

SIGNED BY: _____ DATE: _____

6. _____ **ZONING DEPARTMENT (1090 CRANSTON ST ROOM _____)** PLANS APPROVED? _____ YES _____ NO

SIGNED BY: _____ DATE: _____

7. _____ **BUILDING INSPECTIONS (1090 CRANSTON ST ROOM _____)** PLANS APPROVED? _____ YES _____ NO

SIGNED BY: _____ DATE: _____